



OFFICE OF THE ELECTORAL COMMISSION
THIKA ROAD CAMPUS
INTERNAL MEMO

FROM: ELECTORAL COMMISSION
TO: ALL STUDENTS

REF: ZU/17/STUDENT ELECTION/Vol.1/1
DATE: 21/01/2025

SUBJECT: APPLICATION FOR ELECTORAL COMMISSION POSITIONS

This is to invite all ELIGIBLE students to send their applications to fill the ZUSA Electoral Commission positions for the purpose of conducting the ZUSA Executive Council elections scheduled for March 2025. Applicants **MUST** have the following **qualifications:**

1. Must be an active, full-time & bona fide student of Zetech University.
2. Must have completed at least a semester with a full load of academic study.
3. Must have cleared at least 40% of the semester fee before application.
4. Must have an average of C and above based on available academic transcripts.
5. Must not be a person who has previously held office in the ZUSA executive.
6. Must not have been involved in any disciplinary case in Zetech University.
7. Must not have vied for any ZUSA position either successfully or unsuccessfully.

Requirements:

1. Application Letter
2. Curriculum Vitae (CV)
3. Attach a copy of your latest result slip or a letter from the HOD confirming the grade.
4. A copy of a duly signed fee statement
5. Certificate of good conduct from the Deans of Student Affairs
6. Copy of Student ID

NB: Application letters should be addressed to the Dean of Student Affairs.

All applications must be dropped at the Office of Career Services (TRC) from 22nd January 2024 to 27th January 2025, between 9:00 am to 4:00 pm. **No extension of time will be given.**

Yours faithfully

A handwritten signature in black ink, appearing to read "Elizabeth Muhia".

Elizabeth Muhia

Dean of Student Affairs

Cc. DVC (ARE & SA), Registrar Academics.

